

JURY PROCESS INFORMATION

NBAL JURY PROCESS IS USED TO DETERMINE THE ELIGIBILITY OF AN ARTIST TO DISPLAY IN THE MAIN GALLERY.

(THIS DOES NOT AFFECT AN ARTIST'S PARTICIPATION IN ANY OF THE NBAL SPONSORED SPECIAL SHOWS.)

JUDGING WILL TAKE PLACE ON THE 1st SATURDAY OF DECEMBER, SUBMISSIONS 10:00am – 12:00pm

(NO WORK ARRIVING BEFORE OR AFTER THE DESIGNATED HOURS WILL BE ACCEPTED. NO EXCEPTIONS.)

REQUIREMENTS FOR APPLICANTS AND ARTWORK:

- You must be **18 or older** to apply.
- If **accepted** you must be willing to **work one day a month at the NBAL Gallery.**
- **All artwork must be original, no prints or photocopies.** The judges must be able to see the application of the media.
- **Artwork cannot have been done in a setting which involved any instruction (such as lessons, workshops, or classes).**
- **The artwork cannot violate any copyright laws, such as copying photos from magazines, or use any photo without the permission from the photographer.**
- **All work submitted must be gallery ready** (suitably framed, wired, and prepared as they will be displayed in the gallery, remember no plastic frames, no saw tooth hangers or wire loops, and no cardboard backings).
- **All works should be of Suitable Subject Matter for a family oriented art gallery/organization.**

STEP BY STEP PROCEDURES FOR JURY DAY

WHAT YOU NEED TO BRING ON JURY DAY:

1. **Three examples of original artwork FOR EACH MEDIA CATEGORY** that you are applying for. **Must be gallery ready.**

Media Categories for Judging:

You **MUST** bring **3** examples from each media category that you want to display in, you may apply for up to three media.

1. **Oil and Acrylic** – Oil, Acrylic treated as Oil, and Any **Mixed Media** with **Oil or Acrylic** as the dominant media. (Example: Artist could bring in 1 oil painting, 1 acrylic treated as oil and 1 mixed media with oil as the dominant media.)
2. **Water Media** – Watercolor, Gouache, Tempera, Inks applied with brushes or poured, Acrylic treated as Watercolor, and Any **Mixed Media** with **Water Media** as the dominant media. (Example: Artist could bring in 1 watercolor painting, 1 mixed media with water media as dominant media and 1 acrylic treated as watercolor.)
3. **Drawing Media** - Pastel, Charcoal, Cont'e, Color Pencil, Graphite, Scratchboard, Collage, Handmade Prints (Etching, Block, Silk Screen, or Mono), Inks applied with pen or markers, and Any **Mixed Media** with **Drawing Media** as the dominant media. (Example: Artist could bring in 2 pastels, and 1 color pencil.)
4. **Photography and Digital Art** (Example: Artist could bring in 2 photos and 1 digital/computer artwork)
5. ****3 Dimensional Media ** BECAUSE OF THE UNIQUE QUALITIES OF THESE MEDIA EACH ONE IS CONSIDERED A GROUP UNTO THEMSELVES** – Ceramics/Pottery, Metals, Jewelry, Fused Glass, Mosaics, Stone, Wood, Enameling, Textiles, and Any **Mixed Media** with **3D Materials** as the dominant media. **So an artist needs to bring 3 of each media they want to display in.** (Example: Artist could bring in 3 ceramics, 3 fused glass and 3 enameling. This would equal their 3 examples of 3 different media groupings.)

No more than 9 pieces of artwork will be allowed and no artwork larger than a total of 84". 2D artwork must be framed unless it is a gallery wrap canvas and is measured from the outside edge **Height plus Width, including frame.** **3D artwork** is measured **Width plus Depth, the widest points** from side to side and from the front of the piece to back, not the base but the edges of the work. The three works for each category should not exceed a total of 150" together.

2. **Cash or Checks, No credit cards will be accepted.**

CURRENT NBAL MEMBERS APPLYING TO DISPLAY OR ADDING AN ADDITIONAL MEDIUM/MEDIA TO DISPLAY STATUS:

- **Non-Displaying members applying to display:** **Two checks (or correct cash)** made payable to NBAL:
 - One check of **\$25** for **Jury Fee** (Non-refundable)
 - One check of **\$30** for next year **Display Fee** (returned if not accepted)
- **Displaying members applying for additional medium/media:** **One check** made payable to NBAL:
 - One check of **\$25** for **Jury Fee** (Non-refundable)

NEW ARTIST APPLYING TO NBAL FOR MEMBERSHIP & DISPLAYING STATUS:

- **Three checks (or correct cash) made payable to NBAL:**
 - One check of **\$25** for **Jury Fee** (Non-refundable)
 - One check of **\$30** for next year **Display Fee** (will be returned if you are not accepted)
 - One check of **\$30** for next year membership along with **Membership Form** (ask the docents at front desk)

We welcome you to become a member of NBAL even if you are not accepted to display in the main gallery. Membership allows you to participate in all NBAL Special Shows at no extra cost and receive the NBAL Newsletter and Yearbook. Please check the box at the bottom of the Jury Process Application if you would like to be a member. If the box is not checked we will return your check to you.

When you get to the NBAL Gallery between 10:00am and 12:00pmGo to the Docent's Workroom at the back of the gallery:

1. Check in at **Table 1:**
 - a. **Verify your NBAL status**
 - b. Get your **Jury Process Application**, and you may also pick up a **Membership Form (if not a current member) to complete at this time.**
2. Carry your artwork to **Tagging Tables** to set down and complete filling out forms.
3. After you have completed filling out your forms step over to **Table 2:**
 - a. Receive your **Artist #**
 - b. Give your **Applicant's Contact Information**
4. At **Table 3:**
 - a. **Turn in your checks or cash along with all paperwork to bookkeeper**
5. **Return to the Tagging Tables** where you will find **art tags to write your Artist# and medium on**, then **place the tags on the front of the artwork, over any signatures** so that the judges will only see your number and not your name.
6. **Take your artwork upstairs.** At the top you may **hand your work over to a submission team member** to carry into judging room. **Applicants are not allowed in the judging room.**
7. At this time your artwork will be judged by 3 judges who will collaborate to score each media submitted. A total score of 20pts or better will be accepted.

IMPORTANT INFORMATION FOR ALL ARTISTS AFTER THE JURY PROCESS:

1. Submitted work **must be picked up between 4pm – 5pm.** The Gallery closes at 5:00.
(NBAL is not responsible if work is left until next day)
2. Attached to your work you will find the **Judges Score Sheet** that will show whether you have been accepted or declined. **If you are declined you will also find any returned checks.**
3. **Judges feedback will be completed on a separate Scoring Rubric page. It will include a checklist, plus score.**
A score of 20 to 25 points is acceptable for gallery display. Pick up "How to Become a Displaying Member" to see the scoring rubric and explanation of judging procedures.
4. **Upon acceptance, you will sign up for the docent training day: 1st Sat. after the jury day (2nd Sat. in Dec.), 9:00 am to 12:00 noon.** If you cannot make this date then you will need to contact the Docent Training Team to schedule a make-up date. See NBAL Yearbook for names and numbers, or call the Main Gallery Docent Desk for information.
5. You **MUST** attend a docent training session or you will not be allowed to work or to show your artwork in the gallery.
At the docent training, you will schedule your monthly work day as a docent at NBAL. Docent duties require a total of 12 work days a year, along with other opportunities to serve NBAL. After training you may display your artwork.

Please Note that New Displaying Members are on probation for two years, based on consistent and continued quality of artwork as well as fulfilling all responsibilities associated with being a displaying member.